

Questions to Ask, People to Know

1. Questions to ask yourself
 - What size lab do I want to lead?
 - What are my production goals for the next 6mo, 1yr, 2yr?

2. People to know, and questions to ask them
 - maintenance folks in dept. and building manager re: renovations, equipments upkeep, specialized requests
 - Q: Is there a list of departmental equipment and facilities?

 - department chairs and division chiefs

 - full professors within your own department

 - colleagues who have a good understanding of any health and safety risks associated with your research
 - Q: What university policies and procedures should I be aware of?
 - Q: What licenses/permits and safety training do members of my lab need?

 - department business manager and administrators
 - Q: How do I purchase lab equipment and supplies?
 - Q: How do I track grant expenditures?
 - Q: What vendors do we have contracts with?

 - colleagues with whom a research collaboration is possible

 - other faculty who have recently started labs in your department
 - Q: Is there equipment you might be interested in sharing?
 - Q: Do you have a list of lab supplies purchased to start up your lab?

 - senior technicians in other labs
 - Q: Where can you purchase XXX for the best price?
 - Q: Is there anyone on campus who has XXX piece of equipment?

 - mentoring committee – establish this as soon as possible!
 - Q: grant opportunities, small pots of money available on campus
 - Q: tenure expectations