



University of Wisconsin
**SCHOOL OF MEDICINE
AND PUBLIC HEALTH**



Searching for Excellence and Diversity®: A Workshop for Faculty Search Committees

October 23, 9:00am-12:00pm

Health Sciences Learning Center 3110B (Interactive Learning Center)

Goals:

This evidence-based workshop aims to help faculty search committees run effective and efficient searches, recruit excellent and diverse applicants, conduct fair and thorough reviews of candidates, and successfully hire new faculty for available positions.

Who should attend: Faculty search committee chairs, Members of faculty search committees, Department chairs, Administrators assisting faculty search committees

Description:

This workshop combines brief presentations with active discussions that encourage small groups of search committee chairs and members to learn from each other's experiences and ideas. Topics addressed include:

- Running an effective and efficient search committee
- Actively recruiting a highly qualified pool of faculty candidates
- Raising awareness of unconscious assumptions and their influence on evaluation of candidates
- Ensuring a fair and thorough review of candidates
- Developing and implementing an effective interview process
- Successfully hiring selected candidates

Materials:

Workshop recipients will receive and utilize our guidebook, *Searching for Excellence and Diversity: A Guide for Search Committees*, and our brochure, *Reviewing Applicants: Research on Bias and Assumptions*.

Registration:

REGISTRATION IS REQUIRED. Please register for this workshop online: go.wisc.edu/i198c9
Complete your registration no later than October 16.

Questions:

Please contact Carmen Juniper Neimeko (carmen.juniper.neimeko@wisc.edu or 265-0001)